



June Board of Directors Minutes

IndyGo

Jun 23, 2022 at 5:00 PM EDT

@ Virtual & 1501 W. Washington St - IndyGo HQ

ACTION ITEM A – 1

Attendance

Members Present:

Hydre Abdullah, Bart Brown, Charlie Carlino, Inez Evans, Mary Ann Fagan, Adairius Gardner, Greg Hahn, Richard Wilson, Jr., Lise Pace, Jill Russell, Brooke Thomas

Members Present (Remote):

Brian Clem

Guests Present (Remote):

Eddie Rickenbach

Staff Present:

Greg Garrett, Emily Lovison, Courtney Palmer

Staff Present (Remote):

Latosha Higgins, Denise Jenkins-Agurs, Jennifer Pyrz, Cam Radford, Aaron Vogel, LaTeeka Washington

1. Call to Order and Roll Call (Presenters: Greg Hahn, Jill Russell)

 [board cover 2022 Jun23.docx](#)

 [page intentionally left blank.pdf](#)

 [A AGENDA for June 23, 2022 Board Meeting.docx](#)

 [page intentionally left blank.pdf](#)

Chairman Greg Hahn called the meeting to order at 5:10pm. General Counsel Jill Russell called the roll. 6 members present in person. There was a quorum.

2. Awards and Commendation (Presenters: Inez Evans)

 [A1 Awards & Commendation June.docx](#)

 [A1 Risk and Safety Safe Drivers Board Report June 2022.docx](#)

President/CEO Inez Evans gave an update on the Awards and Commendations for May 2022. Recognized were safe drivers for May 2022, one Employee with 5 years of safe driving, May Operations Employee of the month, one Employee retirement after 22 years of service, one Employee retirement after 38 years of service, and the 2021 IndyGo Excellence Award winners.

3. Committee Chairperson Reports (Presenters: Richard Wilson, Adairius Gardner)

Finance Committee - Richard Wilson

Service Committee - Adairius Gardner

 [A Finance Committee Chair Report June.docx](#)




 [page intentionally left blank.pdf](#)

 [A Service Committee Chair Report June.docx](#)

 [page intentionally left blank.pdf](#)

The reports were read and entered into the record.

4. Consent Agenda (Presenters: Greg Hahn)


1. A-1: Consideration and approval of minutes from Board meeting held on May 26, 2022
 [A-1 May Board of Directors Minutes.docx](#)
2. A-2: Consideration and approval of RFP 22-03-440 IPTC website and maintenance & support services (Presenters: Lesley Gordon)
 [A-2 Website Services Action Item 060922.docx](#)
3. A-3: Consideration and approval of IndyGo's, Public Transportation Agency Safety Plan (PTASP) yearly revisions for 2022 (Presenters: Brian Clem)
 [A-3 PTASP.docx](#)

Motion:

Approval of Consent Agenda

Motion moved by Richard Wilson, Jr. and motion seconded by Mary Ann Fagan. Adairius Gardner - AYE, Mary Ann Fagan - AYE, Hyde Abdullah - AYE, Lise Pace - AYE, Richard Wilson - AYE; Motion passed 5-0

5. Regular Agenda (Presenters: Greg Hahn)

1. A-4: Consideration and approval of RFP 20-05-358 On-Call Planning Services, COA Phase III Task Order (Presenters: Brooke Thomas)
 [A-4 IndyGo COA Phase III A-8 Board Action Memo Submitted 06 03 2022.docx](#)



It is customary for a transit agency to perform a COA, which is a detailed evaluation the effectiveness and efficiency of each route that comprises its fixed-route network every five years. Completed in 2016, IPTC's last COA produced a brand-new future service plan, *IndyGo Forward*, that redesigned the entire bus network. The IPTC, in coordination with the Indianapolis Metropolitan Planning Organization (IMPO), sought planning services to assist with the task of packaging and sequencing the remaining local route improvements into multiple phases that can be implemented over time, as funding and other factors allow. On May 26th, 2020, IPTC released RFP 20-05-348, One-Call Planning Services. Through a competitive scoring process, Nelson\Nygaard Consulting Associates, Inc. was selected as providing the best value for this service. An on-call services contract agreement between IPTC and Nelson\Nygaard was executed on September 21, 2020. In December 2020, IPTC executed a task order in the amount of \$69,987 for Phase I of the current COA. Additional task orders were negotiated and approved in 2021. In May 2021, IPTC executed a task order in the amount of \$249,954 for Phase II of the current COA. Also under this master contract is a separate effort to assess the potential to add mobility on demand, or microtransit services, as a service delivery option that would be in addition to fixed-route service. A task order for this project in the amount of \$74,159 was executed in August 2020. Total contract awards for FY2020 and FY2021 were \$144,146 and \$249,954, respectively.

Motion:


Approval of RFP 20-05-358 On-Call Planning Services, COA Phase III Task Order

Motion moved by Lise Pace and motion seconded by Adairius Gardner. Adairius Gardner - AYE, Mary Ann Fagan - AYE, Hyde Abdullah - AYE, Lise Pace - AYE, Richard Wilson - AYE; Motion passed 5-0

6. Information Items (Presenters: Greg Hahn)


1. I-1: Mobility Advisory Committee (MAC) update (Presenters: Eddie Rickenbach)
 [I-1 Mobility Advisory Committee 5-19-22 draft.docx](#)
 [page intentionally left blank.pdf](#)

The Board heard a Mobility Advisory Committee (MAC) update from MAC member Eddie Rickenbach.

2. I-2: Receipt of the Finance Report for May 2022 (Presenters: Bart Brown)
 [I-2 May 2022 Financials Summary.docx](#)

 [I-2 Capital Project Spending May 2022 - Final.pdf](#)

 [I-2 June 2022.pdf](#)

 [page intentionally left blank.pdf](#)

The Board heard a financial update for May 2022 from Vice President of Finance/CFO Bart Brown.

3. I-3: Department Reports

 [I-3a Risk and Safety Board Report May 2022.docx](#)

 [I-3b PLANNING AND CAPITAL PROJECTS REPORT for June 2022.docx](#)

 [I-3c June 2022 Board Report Public Affairs.pdf](#)

 [I-3d MAY OPERATIONS DIV BOARD REPORT - June 2022.docx](#)

 [page intentionally left blank.pdf](#)

 [I-3e June 2022 Depart of People & Teammate Exp. Board Report.docx](#)

 [I-3f Supplier Diversity - June 2022..docx](#)

 [page intentionally left blank.pdf](#)

The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Department of People and Teammate Experience, and Supplier Diversity.

7. Adjourn (Presenters: Greg Hahn)

On order of Chairman Greg Hahn and there being no objection, the meeting was adjourned at 5:48pm.

Jill D. Russell
General Counsel